

FRIDAY 2ND SEPTEMBER 2022

TO: ALL MEMBERS OF THE DEMOCRATIC SERVICES COMMITTEE

I HEREBY SUMMON YOU TO ATTEND A MEETING OF THE **DEMOCRATIC SERVICES COMMITTEE** WHICH WILL BE HELD IN THE **CHAMBER - COUNTY HALL, CARMARTHEN. SA31 1JP AND REMOTELY AT 10.00 AM ON THURSDAY, 8TH SEPTEMBER, 2022** FOR THE TRANSACTION OF THE BUSINESS OUTLINED ON THE ATTACHED AGENDA

Wendy Walters

CHIEF EXECUTIVE

| | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|
| Democratic Officer: | Janine Owen |
| Telephone (direct line): | 01267 224030 |
| E-Mail: | JanineOwen@carmarthenshire.gov.uk |
| This is a multi-location meeting. Committee members can attend in person at the venue detailed above or remotely via the Zoom link which is provided separately. | |
| The meeting can be viewed on the Authority's website via the following link:- https://carmarthenshire.public-i.tv/core/portal/home | |

Wendy Walters Prif Weithredwr, *Chief Executive*,
Neuadd y Sir, Caerfyrddin. SA31 1JP
County Hall, Carmarthen. SA31 1JP

DEMOCRATIC SERVICES COMMITTEE

PLAID CYMRU GROUP - 2 Members

Cllr. Hazel Evans (Committee Member)
Cllr. Tyssul Evans (Committee Member)

LABOUR GROUP - 2 Members

Cllr. Lewis Davies (Chair)
Cllr. Philip Warlow (Committee Member)

INDEPENDENT GROUP - 1 Members

Cllr. Fiona Walters (Committee Member)

A G E N D A

1. **APOLOGIES FOR ABSENCE.**
2. **DECLARATIONS OF PERSONAL INTERESTS.**
3. **TO APPROVE AND SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD ON THE 28TH FEBRUARY 2022** 5 - 8
4. **DEMOCRATIC SERVICES FUNCTION** 9 - 18
5. **UPDATE ON MEMBER INDUCTION PROGRAMME 2022** 19 - 26
6. **MULTI LOCATION MEETING POLICY** 27 - 36
7. **TIMING OF MEETING SURVEY** 37 - 48
8. **DEMOCRATIC SERVICES COMMITTEE - FORWARD WORK PROGRAMME** 49 - 54